

MAC Board Workplan 2021

Area for review		Board meeting dates										
		23 Feb	23 March	13 April	25 May	22 June	27 July	24 August	21 September	26 October	16 November	7 December
Strategic Review	Charter/strategic plan	Charter and strategic plan (interim) Analysis of variance	Annual/management plan (final) Appraisal and attestation (teaching and non-teaching staff) Professional development	Management plan update Stand-downs and suspensions	Charter and strategic plan – draft Health and Safety (term 1 report)	Admin area review Management plan update	Prospectus for 2022 Fees for 2022 Health and Safety (term 2 report)	NCEA leavers data	Management plan update Stand-downs and suspensions	Review of strategic and annual plan Health and Safety (term 3 report)		2022 strategic and annual plan (draft) 2021 analysis of variance (draft) Management plan update Health and Safety (term 4 report)
	Strategic aims		Pedagogy (Dean)	Curriculum (Vicki)	Pastoral (Hamish)					Pedagogy (Dean)	Curriculum (Vicki)	Pastoral (Hamish)
	Policy		Uniform Finance and Property management	Maori Educational Success	Concerns and complaints	Reporting to parents	Protected Disclosure EOTC	Behaviour Management	Health Education	Visitors		
	Student progress and achievement	2020 NCEA results	2020 NCEA results – full report		Term 1 attendance Student engagement report (junior and senior) Hostel report (term 1)	Senior achievement data report	Junior achievement data report Hostel report (term 2)	Term 2 attendance	Student engagement report (junior and senior)	Term 3 attendance Hostel report (term 3)	Senior and junior achievement report	Term 4 attendance Hostel report (term 4)
Regular Review	Personnel	Principal and SLT team appraisal agreement			Informal Principal review				Informal Principal Review			Formal Principal Appraisal report

Emergent Review

Curriculum					English Social Sciences	Science Math	Arts Technology	ITS HPE	Guidance Careers Deans Rutherford Programme		
Budget (TBC Kathryn)	Monitor	Monitor	Monitor	Monitor	Mid-year review	Monitor	Monitor	Monitor	Monitor	2022 Draft Budget	2022 Budget approved
Property	New build - update	New build - update	New build - update	New build - update	New build - update	New build - update	New build - update	New build - update	New build - update	New build - update	New build - update
New government initiatives				NELP 1	NELP 2	NELP 3	NELP 4				
New local initiatives	Letter to Rotary – thanks for book sale (TB actioned)	MAC foundation									
Board process requirements	Election of officers Public meetings Act requirement Code of Conduct Declaration Conflict of Interest	2020 Annual Report and Financial Statements Roll return report				Returning officer for student elections to be appointed Roll return report	Health Education consultation				Holiday delegation